

O T T A W A VISITORS CENTER

**Board Meeting Minutes
September 26th, 2016**

Present: Secretary Karen Zemann, Executive Director Curt Bedei, Treasure DeWayne Cronkright, Kevin Bressendorf, Mark Stoudt, Mary Olson, Hank Wolf, Scott Struchen, City Liaison Reed Wilson (ex-officio), Chamber Director Boyd Palmer (ex-officio), **Absent:** Chair Kevin Steward, Vice Chair Matt Skelly, Jeff Heimsoth (ex-officio), Hans Andrews (Ex-Officio), City Liaison Nancy Stisser (ex-officio), Meeting Called To Order 5:05pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments		N/A	N/A
Chamber Report-Palmer	Several requests for site searches, dig dugs, Intersect Illinois outreach, hope for life open house	N/A	N/A
City Report-Wilson	Little City building, CVS, Holiday Inn Express open house, HHO rentals, carsons building, transportation agreement with OSF, Chris Kringle market, Oktoberfest, farm to table tour/dinner	N/A	N/A
Next Board Meeting	Scheduled for Monday October 24th, 2016	N/A	N/A

Next Comittee Meetings	Wednesday, Nov 9th, 2016 - Operations 2p, Marketing 3p, Finance 4p drop off	N/A	N/A
Review of Minutes		Moved by Karen Zemann 2 nd by Kevin Bressendorf	Motion to accept the meeting minutes from 8-22-16 Motion Carried
Old Business	1. Consultant for OVC Curt gave a brief update about the new website. 2. OVC Taxes review	Moved by DeWayne Cronkright 2 nd by Mark Stoudt 2 Moved by DeWayne Cronkright 2 nd by Kevin Bressendorf	1. Motion to seek Cantlin Assoc. to determine fee for hourly or one time fee to consult OVC on future matters tbd. Motion carried 2. Motion to table the 2015-16 financial statements, to be put on file, till the next meeting so finance committee can review them. Motion carried.
New Business	OVC policies – Social Media and Board code of ethics and conflict of interest. Curt reminded board the current rental agreement will be up in April 2017 for the OVC. Will keep this item on the agenda until then.	Moved by Mary Olson 2 nd by Scott Struchen	Motion to approve Social media policy. Motion carried. Board signed code of ethics and conflict policy

Directors Report	Several people stopped in and asked about the buffalo-saw billboard, broadcasted live at skydive, welcomed the competitors, Scarecrow fest a success, several in town for event, Oktoberfest this weekend and OVC selling tickets, Walts play Oct 27-30 selling tickets, Travels With Darley filming and IOT grant opportunity.	N/A	N/A
Committee Report	Operations Marketing Finance emailed	N/A	A motion was not made to place finances on file.
Adjournment	6:11pm	Moved by Dewayne Cronkright; 2 nd by Scott Struchen	Motion to adjourn. Motion carried
Executive Session		N/A	N/A

Before the meeting was called to order it was advised by Curt Bedei that the board needed to nominate a Chairman Pro Tem due to the absence of the chair and vice chair. Mark Stoudt made the motion to nominate DeWayne Cronkright as Chair Pro Tem the motion was seconded by Kevin Bressendorf, and the motion passed.

Minutes submitted by Karen Zemann and typed by Curt Bedei, Meeting September 26th, 2016 - Quorum was established